



# United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

January 6, 2011

Memorandum

To: Tribal Self-Governance Coordinators

From: Sharee M. Freeman, Director  
Office of Self-Governance *Sharee M. Freeman*

Subject: Guidance for FY/CY 2011 Welfare Assistance Distribution  
Methodology and Forms for Completion

Guidance for the FY/CY 2011 Welfare Assistance Distribution Methodology was signed by Assistant Secretary - Indian Affairs Larry Echo Hawk on December 28, 2010 and posted on the Self-Governance website (<http://64.58.34.34>) and the Self-Governance Communication & Education website (<http://www.tribalselfgov.org>). The end-of-year Financial Assistance and Social Service Report (FASSR) and narrative form must be completed by January 31, 2011. A FASSR spreadsheet and narrative form (one for tribes operating under a fiscal year and one for tribes operating under a calendar year) is also posted on these websites for your information and use.

Under the approved FY/CY 2011 Welfare Assistance Distribution Methodology, the Bureau of Indian Affairs (BIA) uses the data reported in the FASSRs to calculate the amount of Welfare Assistance funds to distribute to each Tribe and BIA Agency. Given that FY/CY 2010 expenditures were not available, actual expenditures reported in the FY/CY 2009 end-of-year FASSR adjusted for carryover and shortfall amounts, were used to calculate the FY 2011 estimated need for each Tribe and BIA Agency. The BIA defines FY/CY 2011 estimated need as actual prior year expenditures, subject to shortfall and carryover adjustments, fixed amounts for approved General Assistance Tribal Redesign Plans, and pro rata reductions. Initial distributions of FY/CY 2011 Welfare Assistance will be made to provide up to 75 percent of a Tribe or BIA Agency's FY/CY 2011 estimated need.

The final distribution of Welfare Assistance funds will be based on information provided in the 2010 FASSRs. In order to receive funds in the final distribution, completed FASSRs and narratives must be submitted to Ken Reinfeld of my staff by January 30, 2011. The BIA will be unable to determine the amount for the final distribution of Welfare Assistance funds for Tribes or BIA Agencies that do not submit the FY/CY 2010 FASSR and narrative by the deadline. The methodology will use 2010 actual expenditures reported to adjust the 2011 estimated need to meet the actual need for FY/CY 2011. The Final Distribution is targeted to be made by May 31, 2010.

Please do not hesitate to contact Ken Reinfeld if you have any questions. He can be reached by phone at (202) 208-5734, fax at (202) 219-1404, or e-mail [Kenneth.Reinfeld@bia.gov](mailto:Kenneth.Reinfeld@bia.gov).