



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

October 28, 2011

Memorandum

To: Tribal Self-Governance Coordinators

From: Sharee M. Freeman, Director
Office of Self-Governance *Sharee M. Freeman*

Subject: Guidance for FY/CY 2012 Welfare Assistance Distribution
Methodology and Forms for Completion

Guidance for the FY/CY 2012 Welfare Assistance Distribution Methodology was signed by Assistant Secretary - Indian Affairs Larry Echo Hawk on October 25, 2011 and posted on the Self-Governance website (<http://64.58.34.34>) and the Self-Governance Communication & Education website (<http://www.tribalselfgov.org>). The end-of-year Financial Assistance and Social Service Report (FASSR) and narrative form for FY 2012 must be completed by December 5, 2011 and CY 2012 by January 30. A FASSR spreadsheet and narrative form (one for tribes operating under a fiscal year and one for tribes operating under a calendar year) is also posted on these websites for your information and use.

Under the approved FY/CY 2012 Welfare Assistance Distribution Methodology, the Bureau of Indian Affairs (BIA) uses the data reported in the FASSRs to calculate the amount of Welfare Assistance funds to distribute to each Tribe and BIA Agency. Given that FY/CY 2011 expenditures were not available, actual expenditures reported in the FY/CY 2010 end-of-year FASSR adjusted for carryover and shortfall amounts, were used to calculate the FY 2012 estimated need for each Tribe and BIA Agency. The BIA defines FY/CY 2012 estimated need as actual prior year expenditures, subject to shortfall and carryover adjustments, fixed amounts for approved General Assistance Tribal Redesign Plans, and pro rata reductions. Initial distributions of FY/CY 2012 Welfare Assistance will be made to provide up to 75 percent of a Tribe or BIA Agency's FY/CY 2011 estimated need.

The final distribution of Welfare Assistance funds will be based on information provided in the 2011 FASSRs. In order to receive funds in the final distribution, completed FASSRs and narratives must be submitted to Ken Reinfeld of my staff as indicated above. The BIA will be unable to determine the amount for the final distribution of Welfare Assistance funds for Tribes or BIA Agencies that do not submit the FY/CY 2011 FASSR and narrative by the deadline. The methodology will use **2011 actual expenditures** reported to adjust the 2012 estimated need to meet the actual need for FY/CY 2012. The Final Distribution is targeted to be made by June 29, 2012.

Please do not hesitate to contact Ken Reinfeld if you have any questions. He can be reached by phone at (202) 208-5734, fax at (202) 219-1404, or e-mail Kenneth.Reinfeld@bia.gov.