

**IHS TRIBAL SELF-GOVERNANCE ADVISORY COMMITTEE
PROTOCOLS REGARDING PARTICIPATION IN
COMMITTEES AND WORKGROUPS**

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The Director of IHS may establish a Committee, Workgroup and/or Task Force to develop recommendations on various technical, legal or policy issues. The Director provides written notification regarding the purpose, preliminary charge, time frame, and other specific tasks and consults with the TSGAC to determine the appropriate level of TSGAC participation.

When it is determined that TSGAC participation in the workgroup is appropriate, the following protocol shall apply.

1. Membership - TSGAC representatives and alternates to such workgroups may be determined:
 - a) In a regularly scheduled meeting of the TSGAC with a quorum present; or
 - b) Solicited by the TSGAC Chairman based on a phone poll of the TSGAC members.

Once a TSGAC representative has been determined to serve on a Committee or Workgroup, a formal letter from the TSGAC Chairman should be sent to either the IHS Director or other IHS designee associated with the Committee and/or Workgroup.

2. Participation - TSGAC members must make a good faith effort to attend all meetings. In cases where the TSGAC member cannot participate in a meeting, the TSGAC member may contact the TSGAC chair and the alternate to attend in his/her absence.
3. Representation - TSGAC members and their alternates serving on Committees/Workgroups shall:
 - a) Represent the interests of all Self-Governance Tribes not just the respective Area of the TSGAC member; and,
 - b) Promote fundamental Self-Governance principles, interests and national priorities.
4. Communication/Coordination - The TSGAC representative shall provide regular updates and copies of all relevant documents and reports to the full TSGAC (recommended as a standing agenda item). These updates can occur either at the regularly scheduled TSGAC meetings or provided in writing to the TSGAC.

The TSGAC shall solicit the views and opinions of the TSGAC members on issues and concerns raised in the other Committee/Workgroup meetings. In instances where there may not be consensus among the TSGAC members on certain items of concern, these issues should be raised to all Self-Governance Tribes to alert them of the varying views.