



Health Care Reform in Indian Country

Self-Governance Communication & Education

Self-Governance Tribes Striving Towards Excellence in Health Care

Steps to Update (or Add) Entry on the HHS Essential Community Provider List **(DUE DATE EXTENDED)**¹

January 8, 2016

This brief seeks to provide guidance to Indian health care providers (IHCPs) on the steps they need to take to update information or obtain placement on the list of essential community providers (ECPs) maintained by the federal Department of Health and Human Services (HHS ECP List) for benefit year 2017. IHCPs and other providers that seek to obtain placement on the HHS ECP List, or to update information in a current entry, must submit a petition, following the steps outlined in the table below.² **HHS earlier this month announced a one-week extension of the deadline for providers that qualify as an ECP to submit updates/petitions, changing the due date from January 8, 2016, to January 15, 2016.** To confirm that HHS has a record of a non-Indian Health Service IHCP facility recently updating or adding an entry on the HHS ECP List for 2017, see the list at the end of this memorandum.

Steps for Submitting the Essential Community Provider Petition for the 2017 Benefit Year

1.	Access the electronic petition at https://data.healthcare.gov/ccio/ecp_petition .
	Begin answering the questions, filling in all required data fields and scrolling over the “i” buttons for additional instructions (when available).
2.	Answer questions about you (the submitter) in the “About You” section.
3.	Indicate under “Requested Action” whether your facility wishes to obtain placement on, change its data on, or remove itself from the HHS ECP List in the “Requested Action” section.
4.	Find your facility (if your facility currently appears on the HHS ECP List) by clicking on the “Check to see if you are on the list” button in the “Requested Action” section (a searchable database will open) and note your row number (you will need this later to complete the petition / question 17).
5.	Complete the “Eligibility,” “Site Information, Organization Information,” and “Point of Contact” sections.
6.	After completing the petition, click the “Preview your Petition before Submitting” button.
7.	Fix validation errors (if any) found in the petition (indicated in red).
8.	Submit your finalized petition.

Link to FAQs: <https://data.healthcare.gov/dataset/ECP-Petition-FAQs-12-07-15/igr2-dm75>

¹ This brief is for informational purposes only and is not intended as legal advice. For questions on this brief, please contact Doneg McDonough, TSGAC Technical Advisor, at DonegMcD@Outlook.com.

² For background, see “TSGAC Memo – Action Needed to Retain Status on HHS ECP List – 2015-12-18-(3)” found at <http://tribalsegov.org/health-reform/webinars/new-process-to-retain-status-as-essential-community-provider-ecp/>

Contact for Assistance with Submitting Petition: EssentialCommunityProviders@cms.hhs.gov

Link to ECP Provider Petition Instructions: The instructions are embedded in the ECP Petition website (by clicking on Information icons). In addition, a copy of the ECP Provider Petition Instructions may be accessed on the TribalSelfGov.org website at <http://tribalselfgov.org/wp/wp-content/uploads/2015/12/ECP-Provider-Petition-Instructions-12-09-15.pdf>.

Facilities with Updated (or New) Entries on HHS ECP List:

According to HHS, as of January 4, 2016, the following non-IHS IHCPs had updated their information (or added a new entry) on the HHS ECP List for benefit year 2017 (see the list below, with spelling as indicated on HHS ECP List). **Because of the addition of several new data fields for the HHS ECP List for 2017, every provider that currently appears on the list, including IHCPs, will need to provide this missing data through the petition process.**

Site_Name	National_Provider_Identifier
Mashantucket Pequot Health Center	1508140922
Saint Regis Mohawk Health Services	1457344558
St. Ignace Tribal Health Center	1477721058
Sault Tribal Health Center	1477721058
Manistique Tribal Health Center	1477721058
Munising Tribal Health Center	1477721058
Hannahville Health Center	1790869436
Hannahville Health Center	1790869436
Ho-Chunk Nation of Wisconsin/...Black River Falls Health Center	1407911795
Mille Lacs Band of Ojibwe Indians	1740357169
Crow/Northern Cheyenne Hospital (Crow Agency Indian Hospital)	1548393358
Crow/Northern Cheyenne Hospital (Crow Agency Indian Hospital)	1548393358
Fort Belknap Indian Community (Harlem Indian Hospital)	1942367842
Oklahoma City Indian Clinic	1407969728
Oklahoma City Indian Clinic	1407969728
Cherokee Nation W.W. Hastings Hospital	1669628707
Kootenai Tribal Health Clinic	1669594057
Kootenai Tribal Health Clinic	1669594057
Phoenix Indian Medical Center	1083643738
Salt River Health Center	1093739740
PARKER MEDICAL CENTER	1851678585
PARKER MEDICAL CENTER	1851678585
PARKER MEDICAL CENTER	1851678585
PARKER MEDICAL CENTER	1851678585
PARKER MEDICAL CENTER	1851678585
Colorado River Service Unit - Parker Hospital... /Moapa Clinic	1851678585
Colorado River Service Unit - Parker Hospital... /Moapa Clinic	1851678585
Colorado River Service Unit - Parker Hospital... /Moapa Clinic	1851678585
Colorado River Service Unit - Parker Hospital.../Moapa Clinic	1851678585
Colorado River Service Unit - Parker Hospital.../Moapa Clinic	1851678585

Pascua Yaqui Tribe/Health Center	1477868396
tuba city regional health care corporation	1548294424
tuba city regional health care corporation	1548294424
tuba city regional health care corporation	1548294424
tuba city regional health care corporation	1548294424
Tuba City Regional Health Care Corporation	1548294424
Tuba City Regional Health Care Corporation	1548294424
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Tuba City Regional Health Care Corporation	1548294424
Tuba City Regional Health Care Corporation	1548294424
Tuba City Regional Health Care Corporation	1548294424
Peach Springs Health Center	1598795825
Kewa Pueblo Health Center (Santo Domingo)	1467739888
Kewa Pueblo Health Center (Santo Domingo)	1467739888
Fallon Tribal Health Center	1023057478
DHHS IHS PHOENIX AREA NEVADA SKIES YOUTH WELLNESS CENTER	1689800013
Reno-Sparks Tribal Health Center	1497700801
Southern Indian Health Council, Inc - Alpine Clinic	1346247947
Southern Indian Health Council - Campo Clinic	1922090885
San Diego American Indian Health Center (San Diego, CA)	1003902917
San Diego American Indian Health Center (San Diego, CA)San Diego	1003902917
Morongio Indian Health Clinic	1437202124
Fort Yuma Health Center	1265719918
Fort Yuma Health Center	1265719918
San Manual Health Clinic	1174676670
Chemehuevi Health Station	1578691390
Chemehuevi Health Station	1578691390
Sherman Indian School Clinic	1619377942
AMERICAN INDIAN HEALTH & SERVICES, INC	1740222934
Fresno American Indian Health Project	1427317981
Feather River Tribal Health	1629130240
Feather River Tribal Health	1629130240
Feather River Tribal Health	1629130240
Feather River Tribal Health	1588826374
Siletz Community Health Clinic	1316040249
Port Gamble S'Klallam Tribe(PGST)... /PGST Tribal Clinic	1760428650
Spokane Tribe of Indians	1467644294
Kalispel Tribe of Indians... /Behavioral Health	1396937769
INCHELIUM COMMUNITY HLTH CENTER	1679697155
INCHELIUM COMMUNITY HLTH CENTER	1679697155
SAN POIL VALLEY COMMUNITY HEALTH	1679697155
SAN POIL VALLEY COMMUNITY HEALTH	1679697155