

# DOI SELF-GOVERNANCE ADVISORY COMMITTEE

c/o Self-Governance Communication and Education

P.O. Box 1734, McAlester, OK 74501

Telephone (918) 302-0252 ~ Facsimile (918) 423-7639 ~ Website: [www.tribalselfgov.org](http://www.tribalselfgov.org)

June 8, 2018

Department of the Interior - Self-Governance Advisory Committee Members

**RE: Re-Confirming the Department of the Interior - Self-Governance  
Advisory Committee (DOI-SGAC) Technical Workgroup Members**

Dear Self-Governance Advisory Committee Primary and Alternate Delegates:

The SGAC, Office of Self-Governance (OSG) and the Tribal/Federal Technical Workgroup (TFTW) all serve vital roles in effectuating the policy recommendations to implement the Tribal Self-Governance legislation and authorities with the Department of the Interior under Title IV of the Indian Self-Determination and Education Assistance Act (ISDEAA), Public Law 93-639, as amended. The SGAC Tribal Technical Workgroup (TTW) consists of no more than two technical representatives from each Region and is responsible for assisting with the agenda development for both the SGAC Quarterly Meetings and the Tribal Self-Governance Annual Consultation Conference. In addition, the TFW members are tasked with assignments by the SGAC such as policy analysis and the drafting of white papers, letters, comments and other official correspondence. It is therefore essential that all members selected to participate on the SGAC TTW actively participate in the SGAC quarterly meetings, teleconference calls and assume authority and responsibility for specific follow-up tasks. We need and strongly encourage all SGAC Members to carefully select those individuals who are willing and able to commit the time and put in the work necessary to achieve the goals of the SGAC on behalf of the Self-Governance Tribes.

We understand that all of the TTW perform these tasks as volunteers, but travel and per diem costs are reimbursed for authorized TTW members to attend and participate in the SGAC Quarterly Meetings. Thereby with the expectation that [all] the TTW will be accountable and fulfill the requests and assignments identified and delegated by the SGAC.

We are attempting to address the need to have the TTW members become more actively involved and responsive to the needs of the SGAC and respectfully request your assistance in "re-confirming" the Tribal Technical Representatives who currently represent your Region on the SGAC Tribal Technical Workgroup. The active participation of these technical representatives is essential to the effectiveness of the SGAC and long-term success of Tribal Self-Governance in DOI.

Part of the reason for this memo is it has been brought to our attention that many of the TTW members on the SGAC list either (1) no longer attend SGAC Quarterly Meetings; (2) no longer provide support to the Primary and Alternate Delegates on the SGAC; and/or (3) the TTW member(s) have not been formally designated and approved to work with the SGAC Primary and Alternate Delegates.

We have attached a copy of the SGAC and Tribal Technical Workgroup list, as well as a list of *"The Responsibilities and Expectations of a Tribal Technical Workgroup Member"*. This has been developed to assist you in confirming or selecting new regional Tribal Technical Workgroup members. Please share this information with the TTW member(s) for your region and determine if they (1) would like to remain on the TTW; (2) no longer want to be on the TTW); or if you need to go through the appropriate steps to identify new TTW member(s).

Finally, enclosed in this correspondence is a copy of the SGAC Protocols and "Letter of Acceptance to be on the SGAC Tribal Technical Workgroup". You will need to follow the appropriate steps to select Tribal Technical Workgroup Members, Section 5. As a follow-up to the above paragraph, once you have identified the TTW member(s) for your region, complete this form and return it to the SGAC Tribal Technical Workgroup Co-Chair Jennifer McLaughlin at [jmlaughlin@jamestowntribe.org](mailto:jmlaughlin@jamestowntribe.org) or bring it to the next SGAC Quarterly Meeting on [July 17-18, 2018 in Washington, DC.](#)

We appreciate your commitment and attention to this matter to ensure that each Region is fairly represented on the Tribal Technical Workgroup. If you have any questions and/or concerns, please do not hesitate to contact either myself at (206) 369-6699 or via email at [rallen@jamestowntribe.org](mailto:rallen@jamestowntribe.org) or Jennifer McLaughlin by phone at (360) 683-1109 or via e-mail at [jmclaughlin@jamestowntribe.org](mailto:jmclaughlin@jamestowntribe.org). Thank you.

Sincerely,



W. Ron Allen, Chairman Department of the Interior - Self-Governance Advisory Committee and Tribal Chairman/CEO, Jamestown S'Klallam Tribe

Enclosures:

SGAC and Technical Workgroup Membership List  
Tribal Technical Workgroup Member Form

**THE RESPONSIBILITIES AND EXPECTATIONS AS A TRIBAL TECHNICAL WORKGROUP TEAM MEMBER ARE AS FOLLOWS:**

<b><u>A</u></b>	<b>Coordinate with your Tribe, region and Federal representatives to identify and bring forward agenda items and recommend presenters in advance of the SGAC meeting;</b>
<b><u>B</u></b>	<b>Assist with the meeting notes, tasks and minutes associated with the SGAC meeting on an as needed basis;</b>
<b><u>C</u></b>	<b>Assume authority and responsibility for specific tasks, such as, drafting summaries, letters, emails, or other correspondence that address issues raised at the SGAC meeting and follow through on the task until completion;</b>
<b><u>D</u></b>	<b>Provide time, ideas and labor necessary to research and analyze Self-Governance issues, develop recommendations and draft work group reports;</b>
<b><u>E</u></b>	<b>Make follow-up phone calls and contacts on an as needed basis;</b>
<b><u>F</u></b>	<b>Volunteer to sit on and work with different sub-committees that are assigned specific tasks from time to time, such as, the Data Management Committee, the Wildland Fire Workgroup, Title IV Workgroup, Contract Support Costs Workgroup, Programs Formula Funding Workgroup, etc;</b>
<b><u>G</u></b>	<b>Conduct Self-Governance policy, regulatory, legislative, and program analysis;</b>
<b><u>H</u></b>	<b>Develop white papers and track issues that impact Self-Governance Tribes on a consistent basis;</b>
<b><u>I</u></b>	<b>Work with the SGAC Members to identify potential roadblocks, overcome challenges and develop recommendations to advance the National Tribal Self-Governance Strategic Plan &amp; Priorities;</b>
<b><u>J</u></b>	<b>Participate in evaluating progress in advancing the Strategic Plan and Priorities and meeting Self-Governance goals;</b>
<b><u>K</u></b>	<b>Report back to your Tribes, Regions and the federal agencies to keep them apprised of Self-Governance issues; and</b>
<b><u>L</u></b>	<b>Perform other duties as requested.</b>