

Marketplace Sponsorship Project  
Initial Data Request – [SERVICE UNIT] – [SPONSORING TRIBE/TRIBAL FACILITY]  
**ACTIVE USER INSURANCE STATUS REPORT**

To conduct the Marketplace Sponsorship Project, health insurance status data are needed for Active Users of the [SERVICE UNIT]. The data are needed in sufficient detail so as to be able to (1) evaluate various eligibility options for the Marketplace Sponsorship Project, (2) conduct outreach to eligible individuals, and (3) track and evaluate progress of the Marketplace Sponsorship Project.

- *The Marketplace Sponsorship Project will entail the purchase of health insurance coverage through the [STATE] Health Insurance Marketplace by the [SPONSORING TRIBE/TRIBAL FACILITY] on behalf of eligible members of the [TRIBE(S)].*

The following summary information and patient-level detail is being requested.

- In Table A below, summary health insurance status data is requested, identified by insurance type and tribal enrollment for Active Users of the [SERVICE UNIT]. It is requested that the [SERVICE UNIT] staff aggregate and provide this summary information in Table A, or it is requested that the patient-level data requested in Table B below be provided and Project consultants will aggregate the data.
- In Table B below, several data elements are requested for each Active User of the [SERVICE UNIT] (referred to as the *Active User Insurance Status Report*). Prior to providing the data to Project consultants, certain data elements containing personal health information will be retained by [SERVICE UNIT] staff. (The data elements to be withheld are indicated in Table B.) A reference number will be assigned to each patient entry in order for [SERVICE UNIT] staff to be able to track back entries on the Active User Insurance Status Report to individual patients, when needed for outreach, etc.

Over the course of the Marketplace Sponsorship Project implementation, the Active User Insurance Status Report will be re-requested. This will enable Project members to analyze and report on progress with expanding health insurance coverage of Active Users of the [SERVICE UNIT].

If useful, instructions are available from a prior engagement on the use of the iCare software to facilitate the extraction of these data from the Resource and Patient Management System (RPMS).

Contact information for Project consultants:

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**Table A: [SERVICE UNIT] - Active User Population**

as of [DATE]

**A. Health Insurance Status of Active Users (all)**

Insurance Type	Total Active User Population	[TRIBE #1] Enrolled Members	[TRIBE #2] Enrolled Members	Other Enrolled Tribal Members	Other IHS-Eligible Individuals (non-enrolled Tribal members)
1. Medicare	#	#	#	#	#
2. Medicaid (non-Medicare enrolled)	#	#	#	#	#
3. Employer-Based or Other Private Health Insurance (PHI) (non-Medicare or Medicaid enrolled)	#	#	#	#	#
4. VA (non-Medicare, Medicaid, or PHI enrolled)	#	#	#	#	#
5. Other Insurance (non-Medicare, Medicaid, PHI, or VA enrolled)	#	#	#	#	#
6. Uninsured (solely IHS appropriation)	#	#	#	#	#
<b>Total</b>	#	#	#	#	#

**Table B: Data Elements for [SERVICE UNIT] Active User Insurance Status Report**

Data Elements	Data to Be Retained by [SERVICE UNIT]
Entry-Specific Reference Number	Added
Health Record Number (HRN)	Retain
Patient Name	Retain
Date of Birth	Retain
Age	
Sex	
City	
Zip Code	
Tribe	
Active Insurance Coverage	
Last Visit Date	
Last Visit Clinic	
Last Appointment Date	
Last Appointment Clinic	